

Cumberland-Franklin Joint Municipal Authority

(January 14, 2016)

- Chairman Tom Ginnick called the annual Re-organizational meeting of the Cumberland-Franklin Joint Municipal Authority to order in the office of C.F.J.M.A. at 6:00 p.m. and asked for a moment of silence and the pledge to the flag.
- Those present were:

Dwain Koser	Attorney Jim Robinson	George Foreman
Lisa E. Suders	Steve Oldt	Steve Wolfe
Tom Ginnick	Angelique Brown	Jerome Kater
Randall L. Kendig	George Bauserman	John Knutelsky
- Chairman Ginnick asked for nominations for Chairman. Mr. Kater motioned Mr. Tomas Ginnick for office of Chairman and Mr. Wolfe seconded the motion. Motion carried.
- Chairman Ginnick asked for nominations for Vice-Chairman. Mr. Kater motioned Mr. Steve Oldt for office of Vice-Chairman. Mr. Wolfe seconded the motion and it carried.
- Chairman Ginnick asked for nominations for Secretary, Assistant Secretary and Treasurer. Mr. Kater motioned Mr. Randy Kendig for the office of Secretary. Mr. Oldt seconded the motion and it carried.
- Mr. Kater motioned Mr. Steve Wolfe for the office of Assistant Secretary. Mr. Oldt seconded the motion and it carried.
- Mr. Kater motioned Lisa E. Suders to remain our Treasurer. Mr. Kendig seconded the motion and it carried.
- Manager, Dwain Koser, recommended that we retain Dennis E. Black Engineering, Inc. as our engineer and Jim Robinson with Circle Legal as our solicitor and Angelique Brown as our Open Records Officer. Mr. Oldt motioned to accept Mr. Koser's recommendations and Mr. Kendig seconded the motion. Motion carried. Mr. Wolfe abstained because the motion included a vote to retain Dennis E. Black Engineering as our engineer, which was a conflict of interest for him.
- The Regular meeting for the Cumberland-Franklin Joint Municipal Authority began at 6:10 p.m.
- Mr. Kater motioned to accept the December 10, 2015 minutes. Mr. Oldt seconded the motion and motion carried.
- There were no Public Comments.
- Under Correspondence, Mr. John Knutelsky was appointed to finish out the term of Charles Heckman, Sr. on a motion given by Mr. Oldt at the Shippensburg Township's December 5, 2015 meeting. Mr. Rideout seconded the motion that evening and it passed. Mr. Knutelsky's term will expire December 31, 2016. **(see letter attached)**
- Mr. Kendig motioned to approve the January 14, 2016 Treasurer's Report. Mr. Oldt seconded the motion and it passed.

- Under the Solicitor's Report, Attorney Robinson informed the board that he is working on filing a few Writs of Scire Facies on incredibly delinquent customers who are not on public water.
- Under the Manager's Report, Dwain presented the following:
 1. He informed the board that the office personnel (Lisa, Angelique and Crystal) attended a "Lunch and Learn", given by the Shippensburg Chamber of Commerce, on January 13th addressing "Tips for Active Shooters".
 2. He made the board aware of an employee who has voiced interest in retiring sometime in January 2017. Dwain would like to offer the employee a part-time position, and at this point the employee is interested. He has been doing research and some of the points of interest he voiced at the meeting were:
 - a. He wouldn't have to train a new employee
 - b. The company would not have to pay insurance on a part-time employee
 - c. Employee could work up to 30 hrs. / week

He asked the board if they would consider this and, if so, he would continue to explore all the details involving the matter. Mr. Wolfe made a motion to "give approval for that scenario". Mr. Kater seconded the motion and it carried.

3. He mentioned to the board that the "Treatment Plant committee" (Steve Oldt, George Foreman, himself) had been in attendance at a meeting with boro representatives in mid-December to update the timeline. Plant manager, Lance Hoover, expressed to those present from CFJMA some of the things that he suggests to purchase to help the plant operate more efficiently. Dwain stated that; "those things are things that will all be required when the plant is upgraded the next time around, in about 7 or 8 years. At that time it will be mostly CFJMA's cost, because the upgrade will be because of us." Those items are:
 - a. New mixers
 - b. New flow meters
 - c. New bar screens
 - d. New sampling shed
 - e. Upgrade to the blowers
 - f. Filter press

All of the items together have an estimated current cost of \$800,000.00. In the next 7 or 8 years the cost will have increased for the same work needed, and could be around \$1.2 million. Discussion with Lance Hoover and CFJMA representatives came down to a verbal decision of a 50/50 split of the cost now. Dwain informed the board that we do have the financing built into our loans now and this would be "doable". He mentioned that he sees another cost savings if we would do the project now because it would cut down on the overtime that the Boro pays its employees when things break and need fixed at the plant. George Foreman also weighed in with some comments from an engineer's viewpoint, upon being asked by Dwain of his opinion. He stated that the way the plant is running now, it is

costing more money with the overtime, the fixing parts, the inefficiency of the machines, etc. That it would make sense to take care of replacing the things that were listed at a sooner time. There was much discussion among the board members. And, a suggestion was made by Mr. Knutelsky that we gather some solid numbers in order to see the return on our investment. (ie. savings on electric, how dry the solid will be once it goes through press, etc.) After more discussion among the members, Mr. Kater made a motion “that we continue to explore and table this matter until further financial information is gathered.” Mr. Bauserman seconded the motion.

- There was no Old Business.
- There was no New Business.
- Mr. Kendig inquired if we had had any problems at pumping station #5 because he had noticed the portable pump at the station. Dwain informed the board that the pump went down at that station and the portable pump has come in very handy until the stationary pump is fixed. He also reminded the board that he is aggressively working on a plan to revamp the pumping stations in the near future. This would include the pumps and the electric at each station.
- Before the meeting concluded, Mr. Oldt mentioned to the board that “Rails to Trails” is going to put a rest station on Fort Street, located in Shippensburg Township. He informed them that there is grant money available for the construction, and they are working on trying to get connection fees waived to keep the cost down. He inquired on the possibility of a waiver on the sewer permit fee from CFJMA. Dwain informed him that the Borough main sewer line services that area, not a CFJMA line. So, they would need to get a sewer permit from the Borough and the monthly service fee would be billable by CFJMA. That concluded the discussion.
- Motion to adjourn the meeting at 7:10 p.m. was given by Mr. Ginnick and seconded by Mr. Knutelsky. Motion carried.

Respectfully submitted,

Randall Kendig, Secretary