

Cumberland-Franklin Joint Municipal Authority

(March 10, 2016)

- Chairman Tom Ginnick called the meeting of the Cumberland-Franklin Joint Municipal Authority to order in the office of C.F.J.M.A. at 6:04 p.m. and asked for a moment of silence and the pledge to the flag.
- Those present were:

Dwain Koser	Attorney Jim Robinson	George Foreman
Lisa E. Suders	Steve Oldt	Steve Wolfe
Tom Ginnick	Jerome Kater	Angelique Brown
John Knutelsky	George Bauserman	Randall Kendig
- Mr. Oldt motioned to accept the February 11, 2016 minutes. Mr. Kater seconded the motion and motion carried.
- There were no Public Comments.
- There was no correspondence.
- Mr. Oldt motioned to approve the March 10, 2016 Treasurer's Report. Mr. Kendig seconded the motion and it passed.
- Under the Solicitor's report, Attorney Robinson reported:
 1. He has been working with Angelique to file Writs of Scire Facies on delinquent customers whose water cannot be shut off for delinquency in their sewer payment. He filed writs on three properties. As a result, two property owners paid in full, and the remaining owner has a payment agreement with CFJMA. He commented that by filing the writs we are seeing the delinquencies come down. As of the meeting, Angelique had given him several other properties that need to be filed on next.
 2. Jim notified the board that March 31, 2016 is his last day working for Circle Legal and as of April 1, 2016, he will be working for Salzmann Hughes, PC.
- Under the Manager's report, Dwain presented the following:
 1. He reminded the board that the Letterkenny Sewer District (LSD) is a separate district, which represents 4.5% of CFJMA's operational costs. And, after crunching some numbers, he and George Foreman came up with an amount of \$2,929.00 for a fixed O&M cost, added to the treatment cost of \$2,073.00, plus loan costs and any other occurring monthly costs that should be charged to LSD monthly. **(see attached)** CFJMA is currently absorbing all of that cost. After some discussion, the possibility of raising the rates for the LSD district was mentioned for the year 2017.

2. He asked George Foreman to give an overview of the “Expense and Revenue Summery”. The figures speak for themselves and indicate that \$111.00/quarter (or \$37.00/month) is a good rate for the CFJMA customers.
 3. George also gave a review of CFJMA’s Chapter 94 Report that has been submitted to DEP for 2015.
- Under Old Business, CFJMA was in receipt of a Term Sheet and Purchase Offer Letter for the property of 204 W. King Street, Shippensburg (Adams Electric property) after receiving a Letter of Intent from Attorney Robinson last month for CFJMA to purchase with the offer at \$495,000.00. Dwain was informed that another entity had also submitted an offer. There was lengthy discussion on whether CFJMA should raise the price of their original offer, or keep it the same. It was unanimous conclusion that they should increase the amount and Mr. Oldt motioned to offer \$511,000.00 for the Adams Electric building and Mr. Knutelsky seconded the motion. Motion carried. **(see attached)**
 - Motion to adjourn the meeting at 7:20 p.m. was given by Mr. Wolfe and seconded by Mr. Knutelsky. Motion carried.

Respectfully submitted,

Randall Kendig, Secretary