

Cumberland-Franklin Joint Municipal Authority

(December 14, 2017)

- Chairman Tom Ginnick called the meeting of the Cumberland-Franklin Joint Municipal Authority to order in the office of C.F.J.M.A. at 204 W. King Street at 6:00 p.m. and asked for a moment of silence and the pledge to the flag.
- Those present were:

Tom Ginnick	Attorney James M. Robinson	Lisa Suders
Angelique Brown	George Bauserman	Jerome Kater
Dwain Koser	John Knutelsky	Lance E. Hoover (DEBEI)
Steve Wolfe	George Foreman	
- Mr. Wolfe motioned to accept the November 9, 2017 minutes. Mr. Bauserman seconded the motion and motion carried.
- There were no public comments.
- Under Correspondence, a letter was received from the Southampton-Cumberland Township, appointing Mr. Michael L. Wadel to sit on the CFJMA board. Mr. George Bauserman has elected not to represent the township on the board after December 31, 2017. Mr. Wadel will serve a 5-year term from January 1, 2018 – December 31, 2022.
- Mr. Kater motioned the approval of the December 14, 2017 Treasurer's Report. Mr. Knutelsky seconded the motion and it carried.
- Under the Solicitor's Report, Attorney Robinson discussed the following:
 1. In the process of doing work for the WWTP improvement project, George Foreman, realized that in the last amendment we have to the Joint Agreement, effectively in place right now because of the project not being completed, puts us now at 4.3 million gallons/day. The 4th amendment, which goes into effect when the project is completed, will be up to 4.95 million GPD. Attorney Robinson presented the board with a "Memorandum of Understanding" (**see attached**) between the Borough of Shippensburg and CFJMA, establishing 4.3 million gallons per day as the permitted hydraulic capacity of the WWTP pursuant to the current NPDES Permit and approving allocation percentages for future calculations until completion of the current WWTP improvement project. Mr. Kater motioned to approve the acceptance of the "Memorandum of Understanding", and Mr. Wolfe seconded the motion. Motion passed.
 2. He sent the letter to the Boro of Shippensburg addressing their apparent lack in staying proactive in their I & I (Intake and Infiltration) mitigation program.
 3. He is working with Angelique on delinquent collections.
- Under the Manager's Report, Dwain presented the following:
 1. Following last month's motion by Chairman Ginnick to address the concern for the safety of current employees and have the CFJMA employee handbook updated to include the

permission for employees to carry a concealed weapon if they have license to carry, Dwain contacted Sally Williams, our HR representative, from Williams HR Solutions. She changed #4 in section I-21 Workplace Violence -

From: “To prohibit employees, former employees, customers, and visitors from bringing unauthorized firearms or other weapons on to the Authority’s premises.

To: “To prohibit former employees, customers, and visitors from bringing unauthorized firearms or other weapons on to the Authority’s premises. Current employees may carry a firearm provided they possess a current Pennsylvania License to Carry.

After some discussion, it was suggested that the word “valid” be added after the word “current”; to read; “Current employees may carry a firearm provided they possess a current, **valid** Pennsylvania License to Carry.” Motion was made by Mr. Kater and seconded by Mr. Bauserman to accept the revision submitted by Sally Williams, with the suggested addition of the word “valid” to be added. Motion passed.

2. We received two bids for the job of drilling the wells at the two locations in the Letterkenny Sewer District Location. They were as follow:

Negley’s Well Drilling - \$17,690

Eichelbergers Well Drilling - \$29,958.10

Mr. Bauserman motioned to accept the bid from Negley’s Well Drilling in the amount of \$17,690. Mr. Kater seconded the motion and it carried.

Dwain also informed the board that he had had a conference call with Steve Whitby, sales representative from CW Sales, and Nick Spondike, engineer for Barnes Pumps Company, in regards to his concern with the area in Pleasant Hall. Mr. Spondike recommends a 3rd well site be added to the system in that area. Dwain reported to the board that he is working with three individuals on acquiring land and will update at the next meeting.

3. He mentioned the office building at 725 Municipal Drive and asked for a recommendation from the board on how to proceed with a sale. After much discussion, Mr. Knutelsky recommended we wait until spring to possibly get a realtor involved. Chairman Ginnick mentioned that he had heard that Mr. Brady, a chiropractor in Chambersburg, was looking for an office location in Shippensburg. Dwain said he would contact him.
 4. He reported that at the joint meeting, it was discussed that the Borough of Shippensburg is looking to get rid of Hazen and Sawyer and maybe PACT II for the headworks project. They are possibly going to hire GHD, and are waiting for them to quote a price to finish the project.
- Under Old Business, Mr. Kater motioned to approve the CFJMA 2018 Budget and Mr. Knutelsky seconded the motion. Motion passed.

- Under New Business, after complimenting the workmanship among our employees and the excellent job of management, Mr. Ginnick motioned a 3% wage increase for all employees and Mr. Kater seconded the motion. Motion passed.
- Mr. Knutelsky motioned to adjourn the meeting at 7:40 pm and Mr. Bauserman seconded the motion. Motion carried.

Respectfully submitted,

Steve Wolfe, Assistant Secretary