

Cumberland-Franklin Joint Municipal Authority

(January 12, 2017)

- In the absence of Chairman Ginnick and Vice-Chairman Steve Oldt taking a conference call, Secretary Randy Kendig called the annual Re-organizational meeting of the Cumberland-Franklin Joint Municipal Authority to order in the office of C.F.J.M.A. at 6:00 p.m. and asked for a moment of silence and the pledge to the flag.
- Those present were:

Dwain Koser	Attorney Jim Robinson	George Foreman
Lisa E. Suders	Steve Oldt	Steve Wolfe
Angelique Brown	Randall L. Kendig	George Bauserman
John Knutelsky	Plant Manager, Lance Hoover	Attorney Sam Wiser
- Mr. Kendig welcomed returning board members to new terms; John Knutelsky, representing Shippensburg Township and Jerome Kater, representing Southampton-Franklin Township.
- Mr. Kendig called for a motion for the officers. Mr. Oldt motioned to reinstate the existing officers. Mr. Knutelsky seconded the motion and it carried. The officers for 2017 are as follow:

Chairman – Tom Ginnick
Vice-Chairman – Steve Oldt
Secretary – Randall Kendig
Assistant Secretary – Steve Wolfe
Treasurer – Lisa E. Suders
- Manager, Dwain Koser, recommended that we retain Dennis E. Black Engineering, Inc. as our engineer and Jim Robinson, attorney with Salzmann Hughes, as our solicitor and Angelique Brown as our Open Records Officer. Mr. Bauserman motioned to accept Mr. Koser's recommendations and Mr. Knutelsky seconded the motion. Motion carried. Mr. Wolfe abstained because the motion included a vote to retain Dennis E. Black Engineering as our engineer, which was a conflict of interest for him.
- Mr. Kendig closed the Re-organizational meeting and called the Regular Meeting to order at 6:03 p.m.
- Mr. Wolfe motioned to accept the December 8, 2016 minutes. Mr. Bauserman seconded the motion and motion carried.
- There were no Public Comments.
- Under Correspondence, letters for the reappointment of John Knutelsky and Jerome Kater were presented. Their terms will end on December 31, 2021 (**see letters attached**)
- Mr. Wolfe motioned to approve the January 12, 2017 Treasurer's Report. Mr. Knutelsky seconded the motion and it passed.
- Under the Solicitor's Report, Attorney Robinson said he was waiting until later in the agenda to talk about the situation with the Shippensburg Wastewater Treatment Plant.

- Under the Manager's Report, Dwain presented the following:
 1. We are in the last year of our contract with Rotz & Stonesifer Certified Public Accountants, for our yearly audit, in the amount of \$7,500.00 per year. We will need to renegotiate for the next year.
 2. Matrix purchased a permit today for 27 EDU's (lot #6) at United Business Park, exit #24, in the amount of \$116,300.00.
 3. Progression is being made with the "fixing up" of our new building on King Street. We are required to have a traffic study done, in accordance with Boro regulations to purchase a land use permit for installing a drive-up window. He informed them that CFJMA is purchasing the window, the depository for payment drops and the cabinet with drawers, and he will do the installation of everything to cut cost. In light of that, he is required to get a structural engineer to advise how to construct the rough opening for the system.
- Under Old Business, the following was discussed concerning the Shippensburg Borough Treatment Plant: (Lance Hoover and Attorney Wisner contributed)
 1. Hazen Sawyer arranged for the committee to view 3 IFAS plants that are successfully operating with primary screening similar to Shippensburg's. Upon further investigation on our end, it was discovered that none of them had any relevance to the Shippensburg plant.
 2. Lance Hoover, Boro Plant Manager, researched on his own and discovered that the South Middleton / Boiling Springs plant is the most comparable; noting that the headworks screening is smaller than the Shippensburg plant's – Shippensburg screening is 5 mm and theirs is 3 mm. **(see attached memorandum from Lance Hoover)**
 3. It was discussed again that the Shippensburg Plant needs a smaller screen to function properly, as was expressed in the last paragraph of the memorandum from Mr. Hoover; "While it will require the expenditure of additional funding, as well as an additional delay of the completion date, it is my view that we should act on the recommendation of our November 2016 "Screening Study" and implement improved "secondary" screening. In my opinion, the best way to control the debris and inorganics that we continue to see within the tanks is to remove them from the system"
 4. It was also discussed that the deadline for the end of March, given by DEP, will not be met for the initial ENR upgrade and plant repair project. There is a meeting with DEP on January 25th to request an extension to the completion date. If an extension is not granted, the plant will be fined \$100.00 / day for the first 30 days and \$200.00 / day thereafter.

After all of the discussion, Mr. Wolfe motioned to authorize proceeding with the upgrade of the headworks secondary screen, a necessary element for making ours a properly functioning wastewater treatment plant, as a part of the on-going upgrade expansion project. Mr. Oldt supplied the second and the motion carried. Mr. Kater had participated in the discussion via phone and was in support of the motion.

- There was no New Business.
- Motion to adjourn the meeting at 6:55 p.m. was given by Mr. Knutelsky and seconded by Mr. Wolfe. Motion carried.

Respectfully submitted,

Randall Kendig, Secretary