

Cumberland-Franklin Joint Municipal Authority

(October 12, 2017)

- Chairman Tom Ginnick called the meeting of the Cumberland-Franklin Joint Municipal Authority to order in the office of C.F.J.M.A. at 204 W. King Street at 6:00 p.m. and asked for a moment of silence and the pledge to the flag.
- Those present were:

Tom Ginnick	Attorney James M. Robinson	Lisa Suders
Randall Kendig	Steve Oldt	Angelique Brown
Dwain Koser	John Knutelsky	Lance E. Hoover (DEBEI)
Steve Wolfe		
- Mr. Oldt motioned to accept the September 14, 2017 minutes. Mr. Knutelsky seconded the motion and motion carried.
- There were no public comments.
- There was no correspondence.
- Mr. Kendig motioned the approval of the October 12, 2017 Treasurer's Report. Mr. Oldt seconded the motion and it carried.
- Under the Solicitor's Report, Attorney Robinson discussed the following:
 1. He submitted **Resolution 2017-04**, "Of the Board of Directors of this Authority to reaffirm its approval of and commitment to the project to upgrade the headworks secondary screening at the Wastewater Treatment Plant owned and operated by the Borough of Shippensburg", to the board for approval. **(See attached)** Mr. Knutelsky motioned to approve the resolution and Mr. Oldt seconded the motion. Motion carried.
 2. Agreements of sale were prepared for the two properties in the Letterkenny Sewer District that CFJMA is looking to purchase as part of the project using the \$300,000.00 sewer grant awarded to CFJMA, which will be used to build water pumping stations in the Letterkenny Sewer District to help with the force main. Dwain is in the process of obtaining the necessary signatures for the sales. Attorney Robinson also mentioned that CFJMA obtained an easement to extend the sewer main on Mountain Road, Orrstown.
 3. He inquired on the current status with the sale of 725 Municipal Drive. Dwain informed the board that he had made a "For Sale" sign and put it in the parking lot, and also ran an add in the Franklin Shopper for 4 weeks. He had only received two calls, generated from the erecting of the sign at the property. He also mentioned:
 - a. Fence is completed.
 - b. Need to pave an area yet
 - c. Parking lines are completed for code

4. Attorney Robinsin mentioned to the board that Adam Schellhase submitted a Deed of Easement to him for a location within the United Business Park. Mr. Schellhase is the attorney for Matrix, one of the entities, along with CVDRC and CADC at the business park located on Olde Scotland Road, Shippensburg. Jim has presented it to both Dwain and George Foreman for review and input.
 5. He gave an update on some of the majorly delinquent properties, as per the information received from Angelique, and advised to begin filing civil complaints once a municipal lien had been filed on a property. He said that way we could “go after” personal property for non-payment of their sewer bill. A municipal lien is solely on the real estate. This would be in place of filing a Writ of Scire Faces on the property.
- Under the Manager’s Report, Dwain presented the following:
 1. He had a meeting with Mat Matsunaga, a sales representative for Aflac supplemental insurance, to hear what he had to offer the CFJMA employees. He did let the gentleman know that this would be something that would not be funded by the company, but would be up to the individual employee to obtain on their own. Mr. Matsunaga told Dwain that he would need a minimum of 3 participating employees to write a policy.

After his meeting with Mr. Matsunaga, Dwain asked each employee of CFJMA if they had any interest in the supplemental insurance. There was no interest by any of the employees. Dwain said that he would contact him back and convey this to Mr. Matsunaga.

2. He informed the board that **Resolution 2017-03** (A resolution amending the Authority’s specifications governing the construction of sanitary sewer extensions, Part 1 Sewer Service Extensions, Section 3 What is required, to require that all applicants, for the sum of \$1.00 grant a permanent easement the length of the applicant’s property to CFJMA to allow for the future extension of the system.) had been signed and recorded as needed.
3. At the last Joint Committee Meeting, as per the discussion at CFJMA’s September meeting, Dwain addressed the Borough’s I & I (Intake and Infiltration) mitigation program. It seems that they have neglected to stay proactive on this process and Dwain informed them that whatever extra intake and infiltration at the plant, it effects the gallon count. He was told by their officials that their engineers are working on it and they will get back to him with their findings.

Dwain turned the meeting floor over to Lance Hoover for a small report on the Treatment Plant. He informed the board that the sludge building is projected to have a full completion in about 2 weeks. The plant is in compliance, but still has a lot of work that needs to be done so that it can be tested to meet the deadline. This will all be discussed in the next Joint Committee meeting.

He had also submitted a “Comparison of Sewer Rates between CFJMA and the Borough of Shippensburg” as requested by the board at the September CFJMA meeting. **(See attached)**

- There was no Old Business.

- Under New Business, Chairman Ginnick presented Angelique Brown and Dwain Koser each with a plaque commemorating 30 years of “Dedicated and Outstanding” service to CFJMA. He thanked them and commented on the uniqueness of the workmanship among all of the employees in the company. In his absence, Jerome sent a text to Mr. Ginnick, which also thanked them for their service, and Mr. Ginnick read it aloud in the meeting.
- Mr. Knutelsky motioned to adjourn the meeting at 7:25 pm. Mr. Oldt seconded the motion and it carried.

Respectfully submitted,

Randall Kendig, Secretary