

Cumberland-Franklin Joint Municipal Authority

(September 14, 2017)

- Chairman Tom Ginnick called the meeting of the Cumberland-Franklin Joint Municipal Authority to order in the office of C.F.J.M.A. at 204 W. King Street at 6:00 p.m. and asked for a moment of silence and the pledge to the flag.
- Those present were:

Tom Ginnick	Attorney James M. Robinson	George Foreman (DEBEI)
Randall Kendig	George Bauserman	Angelique Brown
Steve Oldt	Dwain Koser	John Knutelsky
Mat Matsunaga (Aflac)	Lance E. Hoover (DEBEI)	
- Mr. Knutelsky motioned to accept the August 10, 2017 minutes. Mr. Oldt seconded the motion and motion carried.
- Under Public Comments, Mr. Mat Matsunaga, a sales representative for Aflac supplemental insurance, was present. Chairman Ginnick acknowledged him and gave him the floor to speak. He wanted “the opportunity to present to the board and all of the members of CFJMA what we do and how we can help, not only for team employees, but help out just in case they get injured or they get sick.” After he made a small presentation, Dwain suggested he give him his contact information and they would set up a meeting to discuss. Then Dwain would take the information back to the board.
- There was no Correspondence
- Under the Treasurer’s Report, Chairman Ginnick asked if everything was “done” here at the new office. Dwain responded that the main office area was completed, but he would like to switch the electric heat out to a gas heating system in the back garage, along with a few things that he has to take care of at the other office to come up to code. After a little more discussion, Mr. Oldt motioned to approve the September 14, 2017 Treasurer’s Report and Mr. Bauserman seconded the motion. Motion carried.
- Under the Solicitor’s Report, Attorney Robinson presented the following:
 1. The property owned by CFJMA on Fish Hatchery Road was sold to James M. and Susan H. Weaver on August 23, 2017. Net proceeds for the sale at settlement were \$91,107.24. Including the \$5,000.00 down payment, the total proceeds for the sale were in the amount of \$96,107.24.
 2. He asked if there had been any progress on the sale of 725 Municipal Drive. Dwain responded that he had not heard anything from the original interested party. He had a conversation with another gentleman, but he thought that the garage would be included in the sale. Dwain discussed the set-backs and the possibility of him building a garage on the parcel of ground with the office. He hasn’t heard anything back from him either.

3. He also asked if anything was happening down at the treatment plant. George responded that it is “moving along, which will be discussed further in the meeting by Lance Hoover.” He had a meeting with Sam Wisner and Pam on the finances and he has some information to share on that.
 4. He had received an email requesting a resolution be drawn up. As he understood it; “we have to modify CFJMA’s specifications governing the construction of sanitary sewer extensions to require that the owner / developer / whoever has the legal ability at the time to grant CFJMA a 20 foot wide utility easement for the length of the property. And the sole purpose for that would be so that sometime in the future, if need be, CFJMA could extend that line.” George Foreman confirmed that information to be correct and responded that it had never been in the rules and regulations. It never became a big issue, but “we can see that there are a couple of situations where there is going to be an issue very soon.” After lengthy discussion, Mr. Oldt motioned that we pass a resolution amending the Authority’s specifications governing the construction of sanitary sewer extensions, Part 1 Sewer Service Extensions, Section 3 What is Required, to require that all applicants, for the sum of \$1.00 grant a permanent easement the length of the applicant’s property to CFJMA to allow for the future extension of the system. Mr. Ginnick seconded the motion and the motion carried.
 - Under the Manager’s Report, Dwain presented the following:
 1. The topic of the purchase of the building at 725 Municipal Drive was discussed earlier in the meeting.
 2. The gas line was installed separately to the garage on August 13, 2017.
 3. The fence at 725 Municipal Drive is in the process of being moved in according to what was being required by the township to subdivide the office from the garage lot.
 4. The subdivision plan was approved and recorded
 5. Dwain asked the board how to move forward with the sale of 725 Municipal Drive. After discussion it was a general consensus by the board members present that a realtor is not needed. Dwain will put a “For Sale” sign up at the property after all the necessary work is finished. That will probably be sometime in October.
 6. The current contract with Rotz and Stonesifer, Certified Public Accountants, for a 3-year yearly audit for CFJMA has ended. They provided figures for a new contract for the years of 2017 – 2019, with each year as follow:
 - 2017 - \$7,878.00
 - 2018 - \$8,275.00
 - 2019 - \$8,675.00
- Mr. Oldt motioned to approve a renewal with Rotz and Stonesifer, Certified Public Accountants, as presented. Mr. Knutelsky seconded the motion and it carried.

Dwain then turned the meeting over to our engineer, George Foreman, who presented the following:

- a. He is retiring at the end of the year, 2017, and Lance Hoover has been hired by Dennis Black to take his place. However, George will be available to help out if anything should come up that is specific to his expertise.
 - b. “The consent order that the Borough is under for the wastewater treatment plant includes when they have to complete all the various upgrades to the plant and it gives specific time frames in there to do that. Another item that is unrelated to the plant itself is that they need to continue a very strong I & I (Intake and Infiltration) mitigation program.” He reported that during the very strong rains that we experienced over the past few weeks, “the Borough plant got a tremendous amount of flow going into it. About 400% more than normal flow came into it. It didn’t go through CFJMA. It was in the Borough’s collection system. In talking to Lance, in the office, pretty much since Lance has left, the boro has suspended any activity to find this I & I.” He just wanted to bring it up to the board because it will be mentioned at the next joint committee meeting to put a little bit of pressure on them. He considers it a very important issue. If not controlled, the boro will have to do some costly work at the plant to take care of this issue, which will result in much more money being spent at the plant. After lengthy discussion, it was suggested that Attorney Robinson construct a letter to send to the Borough inquiring on what is being done towards this specific situation with the I & I.
 - c. George met with Sam Wiser and Pam Bollinger to talk about the cost of the project at the treatment to date. He reported that the expenses, which include everything, are \$50,000.00 under budget.
 - d. Lance Hoover gave an update on the bio solids building, the screening project and the projected completion date of the entire project by September/October 2018. The board asked him to get information on the comparison of sewer rates between CFJMA and the Borough of Shippensburg.
- There was no Old Business.
 - Under New Business, Mr. Ginnick presented the 2018 Minimum Municipal Obligation (MMO) for the CFJMA Pension Plan, as per regulations by PMRS. **(See Attached)**
 - Mr. Ginnick motioned to adjourn the meeting at 7:15pm and Mr. Knutelsky seconded the motion. Motion carried.

Respectfully submitted,

Randall Kendig, Secretary