

Cumberland-Franklin Joint Municipal Authority

(August 8, 2019)

- Chairman John Knutelsky called the monthly meeting of the Cumberland-Franklin Joint Municipal Authority to order at 6:00 p.m. in the office of CFJMA, 204 W. King Street, and asked for a moment of silence and the pledge to the flag.
- Those present were:

Dwain Koser	Attorney Jim Robinson	Lisa E. Suders	John Knutelsky
Angelique Brown	Steve Wolfe	Jerome Kater	Steve Oldt
Lance Hoover, DEBI	Ben Richardson	Randall L. Kendig	Mike Wadel
- Motion was made by Mr. Oldt for the approval of the July 11, 2019 minutes and seconded by Mr. Kater. Motion carried.
- There were no Public Comments.
- There was no Correspondence.
- Mr. Wolfe made a motion to approve the August 8, 2019 Treasurer's Report and Mr. Oldt supplied the second. Motion carried.
- Under the Solicitor's Report, Attorney Robinson presented the following:
 1. He reviewed the findings he had made concerning criteria for increasing board member compensation. It has to be approved by all municipalities and it would not go into effect until the next term held by each board member, whether a new member fills their spot, or they are appointed by their township for the succeeding term. The board then went into discussion concerning the matter. During the discussion, Mr. Wolfe recommended that the board member's compensation be increased from \$25.00 per meeting to \$100.00 per meeting and the chairman's compensation be increased from \$50.00 per meeting to \$150.00 per meeting. Mr. Oldt made a motion to increase board member compensation to \$100.00 per meeting and the Chairman's compensation to \$150.00 per meeting and directed Attorney Robinson to draw up a resolution to be presented to the townships for approval. Before a second to that motion was supplied, Mr. Wadel made a suggestion to raise the Chairman's compensation per meeting to \$200.00, due to the duties and responsibilities of the position requiring more time than that of a regular board member. Mr. Oldt kept his motion as originally stated and Mr. Knutelsky asked for a second to the motion. Mr. Kater seconded the motion. All were in favor, with the exception of Mr. Wadel, who opposed the motion. For the record, he opposed the motion, not because he wasn't in favor of an increased compensation, but he was not in agreement with the amount of increase for the Chairman's compensation per meeting.
 2. He informed the board that settlement on the office at 725 Municipal Drive would be happening soon.

- Under Manager's Report, Dwain presented the following:
 1. He informed the board that another company would be giving a flush truck demo in the next couple of weeks at a scheduled time, which is yet to be determined. Mr. Knutelsky requested that Dwain inform the board members of date and time of the demonstration so that they could be present if they are able. Dwain responded that he would email out the information to the board members.
 2. The existing Sewer Modeling Program (SANSYS) is very outdated in comparison to current modeling programs. And, the Authority's Mapping System is cumbersome and the information is currently only available on extremely large files and not efficient for daily use. A proposal for updates to both systems was drawn up by Lance Hoover, Environmental Project Manager, and submitted to the board members in their packets prior to the meeting. **(see attachment – "Proposal for Engineering/Consulting Services, "Sewer Modeling & System Mapping Updates")** The proposal included Lance's recommendation to update the Authority's sewer modeling program to a product called "SewerCAD" and its mapping system to a program called "ArcView", along with a detailed listing of the "Scope of Work" which will be involved in the project. The proposal also outlined the work to be completed in two phases –
 - Phase One** - SewerCAD Water Model Work
 - Not to exceed \$28,800
 - To be completed in 2020
 - Phase Two** - ArcView Mapping
 - Not to exceed \$14,360
 - To be completed in 2021.

There was discussion among the board members in favor of updating both systems. Dwain informed them that he was going to include this project in the 2020 Budget.
 3. Dwain referenced the "Expenses vs. Revenue Summary (2000 – 2018)" **(see attached)** that was compiled by Lance Hoover and was received by the board members in their packets prior to the meeting. He then handed the meeting over to Lance to discuss some of the content within the Summary. Lance also updated the members on the Treatment Plant project. GHD has completed the 30% Design and has delivered it to PACT-II for a proposed change order. A response is due August 23, 2019. Lance asked for a motion from the Board authorizing the Joint Committee to make a decision concerning whether to approve the change order or reject it and proceed by advertising for bids from a new contractor. Mr. Oldt made that request into a motion and Mr. Kater seconded the motion. Motion carried.
 4. Dwain referenced the 2018 O & M Summary, submitted by Lance Hoover, which was also received by the board members in their packets prior to the meeting. Discussion ensued among the members concerning the information presented.

- There was no Old Business.
- There was no New Business.
- Motion to adjourn the meeting at 6:57 pm was given by Mr. Richardson and seconded by Mr. Oldt.

Respectfully Submitted,

Randall Kendig, Secretary