

Cumberland-Franklin Joint Municipal Authority

(December 12, 2019)

- Chairman John Knutelsky called the monthly meeting of the Cumberland-Franklin Joint Municipal Authority to order at 6:00 p.m. in the office of CFJMA, 204 W. King Street, and asked for a moment of silence and the pledge to the flag.
- Those present were:

Dwain Koser	Attorney Jim Robinson	Lisa E. Suders	John Knutelsky
Angelique Brown	Ben Richardson	Mike Wadel	Steve Oldt
Lance Hoover, DEBI	Jerome Kater	Randall L. Kendig	Steve Wolfe
- Motion was made by Mr. Kater for the approval of the November 14, 2019 minutes, with the correction to be made on the incomplete sentence at the end of the “New Business” segment. Mr. Oldt seconded the motion and it carried.
- There were no Public Comments.
- There was no Correspondence.
- The December 12, 2019 Treasurer’s Report was motioned for approval by Mr. Oldt and seconded by Mr. Wadel. Motion carried.
- Under the Solicitor’s Report, Attorney Robinson presented the following:
 1. At the last meeting there was discussion on what constitutes “part-time” hours and what constitutes “full-time” hours. He explained that “part-time” is 30 hours/week, with one exception, and the only exception is Affordable Care Act. And, this act doesn’t apply to CFJMA because we don’t have enough employees in order to qualify for it.
 2. He informed the board that they had another meeting today and are in the very final stages of getting together the proposals to present to the University for the agreement that technically expires on December 31st. He articulated that Dwain has done a great job in getting all of the numbers together and Lance a great job in crunching all of the numbers and the only outstanding question right now is; “what percentage of reserve to we want to include in the agreement with the University?” There was much discussion following this question, with percentages in the range from 10 – 25 percent. No final decision was made before moving on to the next topic on the agenda.
- Under the Manager’s Report, Dwain presented the following:
 1. David Zimmerman, F&M Bank, had contacted him concerning the possibility of our current interest of 1.25 percent on all of our accounts decreasing due to a decline in the market.
 2. He reported that he had provided the Employee Committee with the employee appraisals. After being reviewed by John Knutelsky and Steve Oldt, they presented a recommendation to Dwain of a 3% raise in the management system for 2020. Dwain presented that to the board and Mr. Kater motioned to “take the recommendation and go to 3%.” Mr. Oldt seconded the motion and it carried.

- Under New Business:
 1. Motion was given by Mr. Wadel to approve the schedule of the 2020 CFJMA Board Meeting dates. Mr. Wolfe seconded the motion and it passed.
 2. Mr. Kater motioned to approve a Christmas dinner for the employees. Mr. Wadel seconded the motion and it passed.
- Motion was made by Mr. Richardson to adjourn the meeting at 6:37pm. Mr. Oldt supplied the second and the motion passed.

Respectfully submitted,

Randall L. Kendig, Secretary