

# **Cumberland-Franklin Joint Municipal Authority**

(January 10, 2019)

- Vice-Chairman Steve Oldt called the annual Re-organizational meeting of the Cumberland-Franklin Joint Municipal Authority to order at 6:00 p.m. in the office of C.F.J.M.A., 204 W. King Street, and asked for a moment of silence and the pledge to the flag.

- Those present were:

Dwain Koser  
Steve Oldt  
Randall L. Kendig  
John Knutelsky

Attorney Jim Robinson  
Steve Wolfe  
Mike Wadel  
Lance Hoover, (DEBEI)

Lisa E. Suders  
Angelique Brown  
Ben Richardson  
Robert Kater

\*Note – This was the first meeting attended by Mr. Ben Richardson, following his appointment to the CFJMA board. He, along with Mr. Mike Wadel, represents Southampton-Cumberland Township.

- Mr. Oldt called for nominations for the office of Chairman. Mr. Kater motioned Mr. John Knutelsky for the office and Mr. Kendig seconded the motion. Motion carried.

Newly appointed Chairman, Mr. Knutelsky, called for nominations for the office of Vice-Chairman. Mr. Kater motioned Mr. Steve Wolfe for the office and Mr. Oldt seconded the motion. Motion carried.

Mr. Knutelsky called for nominations for the office of Secretary. Mr. Kater motioned Mr. Randy Kendig for the office and Mr. Oldt seconded the motion. Motion carried.

Mr. Knutelsky called for nominations for the office of Assistant Secretary. Mr. Kater motioned Mr. Mike Wadel for the office and Mr. Oldt seconded the motion. Motion carried.

Mr. Knutelsky called for nominations for the office of Treasurer. Mr. Kater motioned Mrs. Lisa Suders for the office and Mr. Wolfe seconded the motion. Motion carried.

Manager, Dwain Koser, recommended that CFJMA retain the services of Mr. James Robinson, attorney with Salzmann Hughes, as our Solicitor, Dennis E. Black Engineering, Inc. as our Engineer and Mrs. Angelique Brown as our Open Records Officer. Mr. Kater motioned to accept Dwain's recommendations and Mr. Wadel seconded the motion. Motion carried. Mr. Steve Wolfe abstained from the motion because of his employment with Dennis E. Black Engineering, Inc.

- Mr. Wadel motioned to close the Re-organizational meeting at 6:07 p.m. and Mr. Kendig supplied the second. Motion carried.
- Mr. Knutelsky called the Regular Meeting to order at 6:07 p.m.
- Motion was made by Mr. Oldt for the approval of the December 13, 2018 minutes, with the noted correction. Mr. Kater seconded the motion and it carried.
- There were no Public Comments.
- There was no Correspondence.

- Mr. Wadel made a motion to approve the January 10, 2019 Treasurer’s Report and Mr. Wolfe seconded the motion. Motion carried.
- Under the Solicitor’s Report, Attorney Robinson reported that he has been working with Angelique on collections, Writs of Scire Facias, Sheriff Sales, Title Searches, etc.
- Under the Manager’s Report, Dwain presented the following:
  1. He has been working with Sally Williams, our HR representative with HR Solutions, and Attorney Robinson on the Employee “Early Buyout Plan”.
  2. He reported that he, Steve Oldt, Lance Hoover and John Knutelsky had attended a meeting with CVRDC (Cumberland Valley Regional Development Corporation) concerning a possible large company coming into the area.
  3. Mr. Knutelsky gave an update on the sale of the office building at 725 Municipal Drive. He said that, to date, he has nothing in hand.
  4. The Employee appreciation dinner for employees and spouses and board members and spouses will be held at CJ’s Bar and Grill on Wednesday, February 13<sup>th</sup>.
  5. He turned the meeting over to Lance Hoover to review the GMS Memorandum (**see attached**). He also mentioned the following concerning the Low Pressure Sewer System, with the well sites:
    - a. All three stations are tied into the main lines
    - b. Buildings are in place
    - c. Looking to install control panel, etc.
    - d. Start-up date.....tentatively the beginning of February 2019
- There was no Old Business.
- Under New Business, Mr. Oldt motioned the approval of the meeting dates for 2019 and Mr. Kendig seconded the motion. Motion carried. They are as follow:
 

|         |         |         |          |
|---------|---------|---------|----------|
| Jan 10  | Feb 14  | Mar 14  | April 11 |
| May 9   | June 13 | July 11 | Aug 8    |
| Sept 12 | Oct 10  | Nov 14  | Dec 12   |
- Motion to adjourn the meeting at 7:03 p.m. was made by Mr. Richardson and seconded by Mr. Kater. Motion carried.

Respectfully submitted,

Randall Kendig, Secretary