

# **Cumberland-Franklin Joint Municipal Authority**

(March 14, 2019)

- Chairman John Knutelsky called the monthly meeting of the Cumberland-Franklin Joint Municipal Authority to order at 6:00 p.m. in the office of C.F.J.M.A., 204 W. King Street, and asked for a moment of silence and the pledge to the flag.
  - Those present were:

Dwain Koser	Attorney Jim Robinson	Lisa E. Suders
Steve Oldt	Steve Wolfe	Angelique Brown
Randall L. Kendig	Ben Richardson	Lance Hoover, (DEBEI)
John Knutelsky		
  - Motion was made by Mr. Wolfe for the approval of the February 14, 2019 minutes. Mr. Oldt seconded the motion and it carried.
  - There were no Public Comments.
  - Under Correspondence, the authority received an invitation to the Shippensburg Chamber of Commerce 81<sup>st</sup> Annual Awards Banquet on Saturday, March 30, 2019 at the Tuscarora Room in the Reisner Dining Hall at Shippensburg University – 5:00pm/Social Hour, 6:00pm/Dinner, 7:00pm/Awards. Chairman Knutelsky presented an open invite to the board members. Anyone interested in attending is to contact Lisa.
  - Mr. Oldt motioned the approval of the March 14, 2019 Treasurer's Report and Mr. Kendig seconded the motion. Motion carried.
  - Under the Solicitor's Report, Attorney Robinson had nothing to present.
  - Under the Manager's Report, Dwain presented the following:
    1. Lisa took the test to renew her Notary License and passed.
    2. He informed the board that the required employees took their class required by DEP towards 15 hours every 3 years.
    3. The Open House at Municipal Drive was not attended due to the snow fall that day. Chairman Knutelsky mentioned that he would like for Dwain, Sue (realtor) and himself to have a meeting to discuss plans to promote the sale of the property going forward.
    4. Dwain purchased an AED Unit (Defibrillator) for the office and is arranging for all employees to take training for the use of the unit, as well as CPR classes.
    5. The replacement of the other side of the roof over the office was completed today by Dean's Roofing.
- He then handed the meeting over to Lance for updates on the various ongoing projects:
- a. Start-up of the flushing stations (fresh water wells) that were added to the Letterkenny Sewer District as a part of the Letterkenny Sewer District Improvement Project is scheduled for the first week of April 2019. Chamberlin and Wingert will be back full-time next week and will be finishing up the work in their contract over the next week and a

half. When everything is completed, CFJMA will sign off on the project and “close it up”. By then we will have met all of the grant obligations and everything else that needs to be done to complete the project entirely can be finished by CFJMA.

- b. The Shippensburg Treatment Plant screen project is not complete. Before we “bid out” to another contractor we need to make sure everything is working well.

Mark-ups for the project were reviewed along with the “punch list” and amount of retainage that is being held. Each item was discussed, resulting in a new list that matches up with a retainage value.

In the latest meeting, the Joint Committee authorized Attorney Sam Wiser to negotiate back and forth between the contractor and the committee.

The meeting with DEP is not yet confirmed. Lance is working with Sam Wiser in discussing the consent order and items with the Borough of Shippensburg.

- Under Old Business, the board members discussed the proposed **Employee Early Buyout System**. After questioning, supplying suggestions and having Dwain provide clarification on some requested specifics, Chairman Knutelsky presented the Board with a question; “In principle, do any of the board members think it is a good thing or do you have any statements that you want to make on what has been proposed by our manager?” Mr. Randy Kendig responded; “Personally, in principle, I think it is sound and peaceful, we just need to decide what amount and agree on it as a board.” The chairman mentioned that two board members were absent (Jerome Kater and Mike Wadel) and asked; “Are we looking to take action on this tonight?” The members present agreed that they should wait for full board attendance for a vote on this proposal. Chairman Knutelsky then tabled the matter to see if we could get a full board to “weigh in” on the decision. He mentioned that he was thinking of the amount of \$50,000 in his mind. Dwain stated that if that was the number the board was entertaining he could go ahead and plug those numbers into a table for the board at the next meeting. The chairman agreed that would be a good idea and directed Dwain to do as he had mentioned. Chairman Knutelsky then made the motion to “table the decision and the vote on the Employee Early Buyout System as presented by Dwain until the next meeting.” Ben Richardson supplied the second and the motion carried.
- There was no New Business.
- Motion to adjourn the meeting at 6:41 was made by Mr. Richardson and seconded by Mr. Oldt. Motion carried.

Respectfully Submitted,

Randall L. Kendig, Secretary