

Cumberland-Franklin Joint Municipal Authority

(May 9, 2019)

- Chairman John Knutelsky called the monthly meeting of the Cumberland-Franklin Joint Municipal Authority to order at 6:00 p.m. in the office of CFJMA, 204 W. King Street, and asked for a moment of silence and the pledge to the flag.
- Those present were:

Dwain Koser	Attorney Jim Robinson	Lisa E. Suders
John Knutelsky	Angelique Brown	Randall L. Kendig
Ben Richardson	Mike Wadel	Jerome Kater
Steve Oldt	George Foreman, DEBI	Steve Sumner, Gannon Ins.
Terri Hollenshead, Star Ins.	Jennifer Davidson, Star Ins.	
- Motion was made by Mr. Oldt for the approval of the April 11, 2019 minutes. Mr. Wadel seconded the motion and it carried.
- There were no Public Comments.
- Under New Business, which was moved to the beginning of the meeting, there were three agents here from two insurance companies to present their proposals for liability insurance. CFJMA currently has a liability policy with Gannon Associates, which terminates on June 5, 2019. The proposals were as follow:
 - Terri Hollenshead and Jennifer Davidson (Star Insurance, Chambersburg) - \$23,534.00
 - Steve Sumner (Gannon Associates Insurance, Shippensburg) - \$22,232.00After discussion, Chairman Knutelsky asked Manager, Dwain Koser, for a recommendation. Dwain recommended we go with the cheaper price. Following the recommendation, Mr. Oldt motioned that we accept the quote from Gannon Associates and Mr. Kater seconded the motion. Motion carried.
- There was no Correspondence.
- Mr. Kendig made a motion to approve the May 9, 2019 Treasurer's Report and Mr. Oldt supplied the second. Motion carried.
- Under the Solicitor's Report, Attorney Robinson inquired on the present standing of the sale of 725 Municipal Drive. He was informed that there was no new information.

He also presented the board with a rough draft of the "Early Buyout System Election Form". He asked the board members to review and get back to him on any suggestions or revisions.
- Under the Manager's Report, Dwain presented the following:
 1. The CFJMA employees all participated in a 2-day CPR class, which was hosted at the office a few weeks ago. Every employee is now certified and has been trained on how to use the defibrillator.
 2. He informed the board that, over the past month, they have been solving issues that have arisen with the new LSD flushing stations since they have been put on line. He was also happy to report that, over the past 2 weeks, they have been working well.

Dwain has instructed Lance Hoover to close out the contract that CFJMA had with Chamberlin & Wingert Sanitary Services for this project.

3. He informed the board that the flush truck we currently have is 20 years old and beginning to show some age with regards to needing maintenance and he noted the outdated technology of some of the features. He went on to convey how important of a piece of equipment it is to the company; not only with flushing lines (especially in the LSD area), but also with cutting through debris in lines that have been clogged. He expressed that it has been used countless times in emergency situations over the last 20 years and “it really is the backbone of CFJMA”. He presented the idea of purchasing a new one; possibly within the next year. Currently, he said that he had been quoted a \$20,000.00 trade-in for the one we have now. And, a new one would be at the cost of almost \$400,000.00. There was some discussion from the board members concerning pros and cons on the idea of this purchase. The conversation concluded with a decision that Chairman Knutelsky and Dwain would have further discussion on the subject before coming back to the board for a final decision.
4. He handed the meeting over to George Foreman for an update on the Shippensburg Treatment Plant. George reported that the secondary screening project is essentially finished, except for a few punch-list items. He stated that “it is all tied into the electronic system and the operators are all satisfied that it is up and running.” PACT is working on the punch-list for the secondary screening job, as well as punch-list for the overall job that they have been working on down there. He reported that they are supposed to be complete with both punch-lists by the end of May. He stated; “if that is true, at that point, PACT will be packing up their stuff and moving out”.

Chairman Knutelsky asked if PACT “showed one way or the other that they may be interested in the next phase?” George responded that the next phase at the plant will be “air adjustment” or “air re-design” and he wasn’t sure if Lance Hoover had heard if they were interested. He informed the board that GHD is working towards 30% completion of the design. The plan is for them to give to PACT, just to get a price for them to do it as an “add-on”, in which they will be given a 2-week period to submit whatever they think the change-order price will be. If it is not acceptable, it will go out to bid and they will be allowed to bid on it just like anybody else.

- There was no Old Business.
- At the end of the meeting Chairman Knutelsky asked if there was anything else for the good of the order. Mr. Kater asked Dwain if we could have the magnetic “CFJMA” labels for the company vehicles made larger. Dwain responded that we could.

Mr. Oldt also asked if we could put a committee together to get some competitive “RFP’s” from other financial institutions for the investment management of CFJMA’s money. It was discussed and everyone thought it would be a good idea to proceed.

- Mr. Richardson motioned to adjourn the meeting at 7:06 pm. Mr. Oldt seconded the motion and it carried.

Respectfully submitted,

Randall Kendig, Secretary