

# Cumberland-Franklin Joint Municipal Authority

(January 9, 2020)

- Vice-Chairman Steve Wolfe called the annual Reorganizational meeting of the Cumberland-Franklin Joint Municipal Authority to order at 6:00 p.m. in the office of CFJMA, 204 W. King Street, and asked for a moment of silence and the pledge to the flag.

- Those present were:

Dwain Koser  
Steve Oldt  
Randall L. Kendig  
Lance Hoover, (DEBEI)

Attorney Jim Robinson  
Steve Wolfe  
Mike Wadel

Lisa E. Suders  
Angelique Brown  
Ben Richardson

\*Note – Mr. Ben Richardson, upon being reappointed to the board for another 5-year term, will receive the new board member rate as of this meeting, as per Resolution 2019-01, which was approved on a vote at the September 12, 2019.

- Mr. Wolfe called for nominations for the positions of Chairman, Vice-Chairman, Secretary and Assistant Secretary. Mr. Oldt motioned to “reinstate the nominations for 2020 the same as 2019”. (2020 officers would remain the same as 2019) Mr. Kendig seconded the motion and it carried. Officers are as follows:

Chairman – John Knutelsky

Vice-Chairman – Steve Wolfe

Secretary – Randall L. Kendig

Assistant Secretary – Mike Wadel

Manager, Dwain Koser, recommended that CFJMA retain the services of Mr. James Robinson, attorney with Salzmann Hughes, as our Solicitor, Dennis E. Black Engineering, Inc. as our Engineer and Mrs. Angelique Brown as our Open Records Officer. Mr. Kendig motioned to accept Dwain’s recommendations and Mr. Richardson seconded the motion. Motion carried. Mr. Steve Wolfe abstained from the motion because of his employment with Dennis E. Black Engineering, Inc.

The Reorganizational meeting was closed at 6:05 pm and Vice-Chairman Wolfe opened the Regular Meeting.

- Mr. Oldt motioned the approval of the December 12, 2019 minutes and Mr. Kendig seconded the motion. Motion carried.
- There were no Public Comments.
- Under Correspondence, CFJMA received a letter of reappointment from the Southampton-Cumberland Township for Mr. Ben Richardson to a five-year term, effective January 1, 2020 – December 31, 2025.
- Mr. Wadel motioned approval of the January 9, 2020 Treasurer’s Report. Mr. Richardson supplied the second and the motion carried.

- Under the Solicitor's Report, Attorney Robinson presented the following:
  1. A letter was sent to Shippensburg University on December 20, 2019 on the renewal of their agreement with CFJMA. There has been no correspondence as of yet.
  2. He reported that Shelly Chilcote, GMS, informed him in a conversation that they had that the application for the grant has been submitted. He let the board know that the agency meets every other month and their next meeting would be in March 2020.
- Under Manager's Report, Dwain presented the following:
  1. Lance Hoover is going to begin the software update on the modeling and mapping capabilities for CFJMA.
  2. He informed the board that it has been 10 years since the authority last visited the sewer rates and tapping fee charges. He asked for a motion from the board to approve moving forward in research that revisits the rates we currently charge and supply recommendations for the future. He mentioned that it would cost \$4,000 - \$5,000.00 for the project. Lance Hoover agreed that the amount mentioned was realistic. Mr. Wadel motioned to "authorize Dennis E. Black to proceed with forward looking projections for the next ten years with the understanding that the cost is not to exceed \$5,000.00". Mr. Oldt seconded the motion and it carried.
  3. He handed the meeting over to Lance Hoover, who began by thanking the board for retaining DEB Engineering, Inc. as the engineer for 2020. He reported that he met with GHD and things are progressing in a timely manner. He had another meeting with Allied Controls Systems just to make sure everyone was on board with what we need to have done so they can give a final estimate. He commented that it is important for us when looking at where we are financially, in relation to the project limits that have already been established. The final change orders have been issued to PACT II and it was his understanding that they have been executed and he is waiting to receive the copies so he can figure out the close-out figures. He reminded the board that the final deadline is July 2020 and commented that he feels we will be able to progress well.

Mr. Wadel asked a question in relation to the grant application that had been mentioned earlier in the meeting. With the understanding that the potential grant money would be allocated for replacing the electrical systems at the pumping stations, he wondered whether the project was included in our 2020 budget already. In other words, would it still happen if we were not awarded the grant? Dwain responded that he had budgeted for work to be done to one pumping station without the use of grant money in 2020.

- There was no Old Business.
- There was no New Business.

Mr. Kendig mentioned that he had requested Dwain purchase an official flagpole for our flag in the meeting room, to replace the wooden rod that it had been hanging from. He thanked Dwain for doing so and commented on how nice it looked.

- Mr. Richardson motioned to adjourn the meeting at 6:26 pm. Mr. Oldt seconded the motion and it carried.

Respectfully submitted,

Randall L. Kendig, Secretary