

Cumberland-Franklin Joint Municipal Authority

(March 12, 2020)

- Chairman John Knutelsky called the monthly meeting of the Cumberland-Franklin Joint Municipal Authority to order at 6:00 pm in the office of CFJMA, 204 W. King Street, and asked for a moment of silence and the pledge to the flag.
- Those present were:

Dwain Koser	Attorney Jim Robinson	Lisa E. Suders	John Knutelsky
Angelique Brown	Mike Wadel	Steve Oldt	Jerome Kater
Randall L. Kendig			
- Motion was made by Mr. Kater for the approval of the February 13, 2020 minutes. Mr. Oldt seconded the motion and it carried.
- There were no Public Comments.
- There was no Correspondence.
- The March 12, 2020 Treasurer's Report was motioned for approval by Mr. Oldt and seconded by Mr. Kendig. Motion carried.
- Under the Solicitor's Report, Attorney Jim Robinson presented the following:
 1. He mentioned that the authority is required to renew our PMRS agreement through a formal resolution for the Non-Uniform Pension Plan. He presented **Resolution 2020-01** – "A Resolution of Cumberland-Franklin Joint Municipal Authority, Cumberland County, Commonwealth of Pennsylvania, electing to amend its Non-Uniform Pension Plan administered by the Pennsylvania Municipal Retirement System pursuant to Article IV of the Pennsylvania Municipal Retirement law; agreeing to be bound by all provisions of the Pennsylvania Municipal Retirement Law as amended and as applicable to member municipalities. It is hereby resolved by Cumberland-Franklin Joint Municipal Authority, Cumberland County, as follows:" (**see attached**) He asked the board members if they had any questions with regards to the resolution. After hearing none, Chairman Knutelsky asked for a motion to adopt Resolution 2020-01. Mr. Kater made a motion to adopt Resolution 2020-01 and Mr. Wadel supplied the 2nd to the motion. Motion carried.
 2. He has also prepared **Resolution 2020-02**, which is currently in "fill-in-the-blank" form. Attorney Robinson informed the board that the Borough of Shippensburg is in the process of updating their pre-treatment ordinance; which is done periodically. They have included more details with regards to other numbers that EPA now requires that they didn't require in the past. Lance Hoover has reviewed the proposed ordinance, in its current state, and he approves it as the engineer. Once the ordinance is adopted by the governing body for the Borough of Shippensburg, CFJMA will adopt the Shippensburg Borough's pre-treatment ordinance with Resolution 2020-02.

3. The newly revised renewal agreement, which CFJMA drafted with Shippensburg University, has been presented to their legal counsel, Jeff Hawkins, and we are waiting their approval. The latest one expired on December 31, 2019. Once approved by the university, it will be retroactive to January 1, 2020. This agreement outlines the conditions, specific to reserved allocations and rate fees, between CFJMA and Shippensburg University, as a customer of this Authority.
- Under the Manager's Report, Dwain presented the following:
 1. He informed the board members that the Girl Scouts had applied to use the parking lot to sell their cookies for 5 weekends. Their Hold Harmless is signed and liability insurance is in place. The dates are as listed: March 13/14, 20/21, 27/28, April 3/4, 10/11. Mr. Kater made a motion to honor all of the dates mentioned. Mr. Oldt seconded the motion and it carried.
 2. He also presented each member with a document that gave an overview of the Letterkenny Sewer District Delinquency as of 2/27/20. **(see attached)** He wanted to provide the information to the members to support some of the dialog that has been exchanged concerning the financial status of that district. As everyone knows, Lance Hoover is in the process of doing a rate-fee study for both CFJMA and LSD customers.
 - There was no Old Business.
 - There was no New Business.
 - Mr. Oldt motioned to adjourn the meeting at 6:24 pm. Mr. Kendig supplied the second and the motion carried.

Respectfully Submitted,

Randall L. Kendig